## Asking a Question at the Full Council

At Crawley, we want people to be involved in the democratic process - at the ballot box, through consultation and by asking questions at committees.

## **Public Question Time**

Members of the public do not need to give prior notice of their questions. They may signify their wish to ask a question by raising their hand.

The Mayor, who chairs the meetings of the Full Council and will call each questioner in turn and deal with issues raised.

All questions will be directed to the Mayor and each questioner will be invited to give their name and the ward they live in.

We will attempt to deal with all issues raised at the meeting but sometimes more work may be required. In these cases a written answer will be provided. You will also be allowed to ask one follow-up question if you need to. The Mayor will check if anyone else would like to ask questions.

This session lasts up to 30 minutes and questions should relate to broad issues rather than cases that affect one individual alone, should not include statements and should not be substantially the same as a question which has been put to a meeting of the Council in the past 6 months.

For more information please contact Democratic Services on: 01293 438549 or email democratic.services@crawley.gov.uk.

NB – This relates to ordinary meeting of the Full Council only.